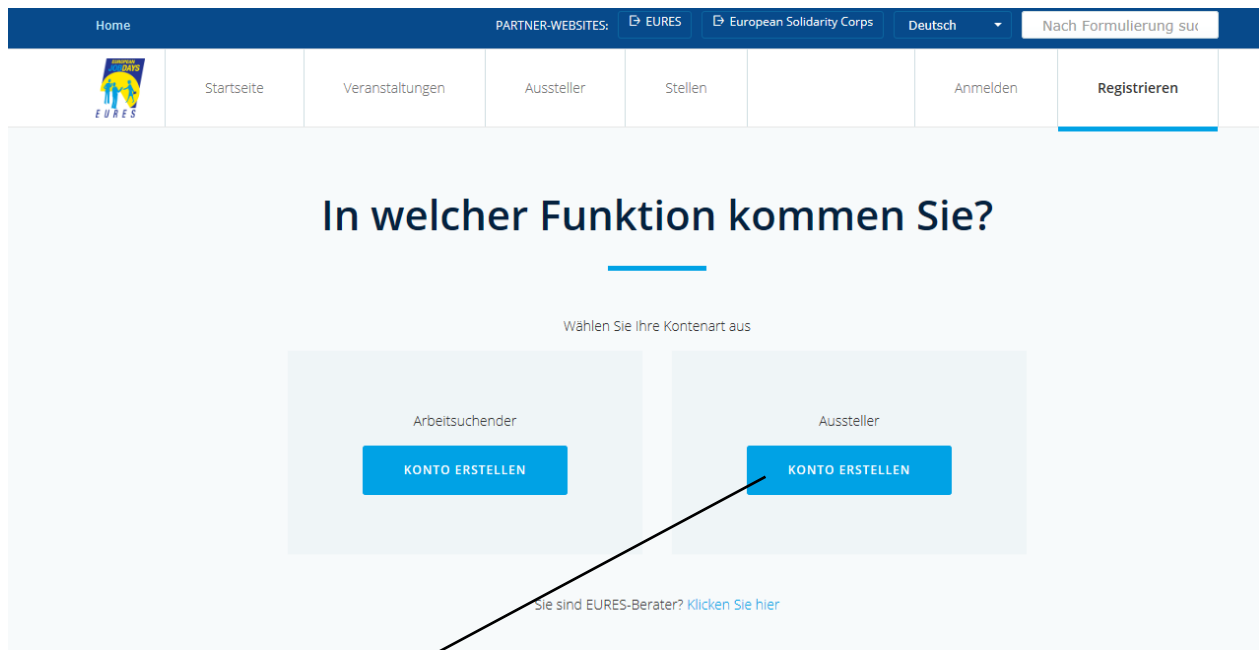


EOJD – Anmeldung für Unternehmen

(falls es noch keinen bestehenden Account gibt)

Einstieg auf Website EURES - EOJD

<https://www.europeanjobdays.eu/de/who-are-you>



Home PARTNER-WEBSITES: EURES European Solidarity Corps Deutsch Nach Formulierung suc

Startseite Veranstaltungen Aussteller Stellen Anmelden **Registrieren**

In welcher Funktion kommen Sie?

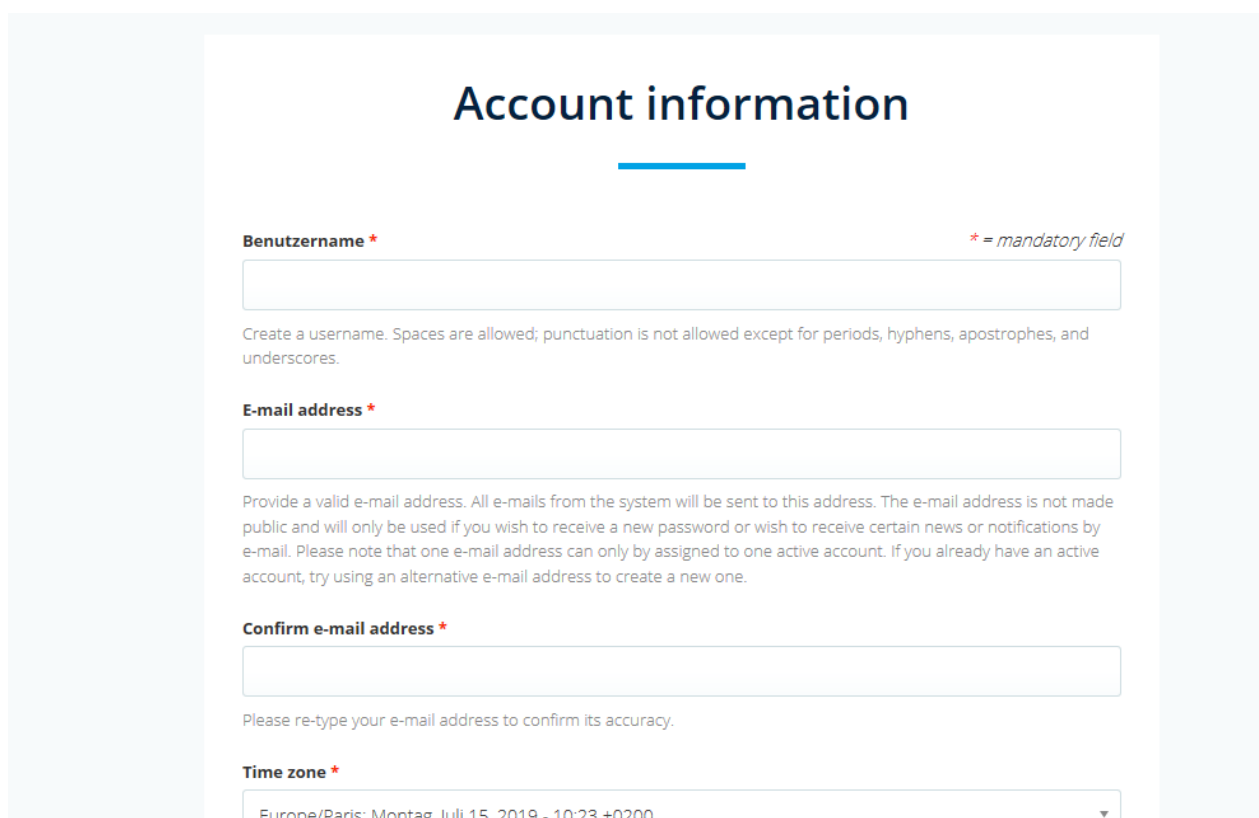
Wählen Sie Ihre Kontenart aus

Arbeitsuchender **KONTO ERSTELLEN**

Aussteller **KONTO ERSTELLEN**

[Sie sind EURES-Berater? Klicken Sie hier](#)

AUSSTELLER_IN: KONTO ERSTELLEN anklicken



Account information

Benutzername * ** = mandatory field*

Create a username. Spaces are allowed; punctuation is not allowed except for periods, hyphens, apostrophes, and underscores.

E-mail address *

Provide a valid e-mail address. All e-mails from the system will be sent to this address. The e-mail address is not made public and will only be used if you wish to receive a new password or wish to receive certain news or notifications by e-mail. Please note that one e-mail address can only be assigned to one active account. If you already have an active account, try using an alternative e-mail address to create a new one.

Confirm e-mail address *

Please re-type your e-mail address to confirm its accuracy.

Time zone *

Europe/Paris: Montag, Juli 15, 2019 - 10:23 +0200

Details & Daten ausfüllen

Your personal event participation

Select at least one event you will be participating in*

Event registration is mandatory and allows you to publish job offers for individual events and invite applicants based on their event participation.

- Careers in Northern Sweden
- Job and Career in Latvia 2019
- New Career in Hungary
- Work In Flanders 2019 - Porto
- European Job Day - Die Talente der Großregion!
- Make it in Germany - Take YOUR Chance!

Select type of participation *

- Online *
- Our region crosses borders - Jobs in Saxony, Lower Silesia and Bohemia
- Work in Lapland
- Finland Works
- Enter Estonia

Hier das Event für 25. Oktober
2021 auswählen:
„Austria ist calling – Hospitality
and Tourism“

Ein Event auswählen

- ➔ Hier erscheint dann ein paar Wochen vor dem Event das Logo & Aufstellung für den EOJD
Bsp. für Österreich (Oktober 2021) mit dem Titel: „Austria is calling – Hospitality and Tourism“

About your organisation

- Join an already registered organisation
- Create a new organisation

Related company *

Select a related company from the autocomplete menu.

CREATE a new organisation – anklicken (außer es besteht bereits ein bestehendes Unternehmen)

About your organisation

Join an already registered organisation

Create a new organisation

Organisation name *

Provide a name for the organisation.

Beschreibung der Organisation *

B **I** **U** **☰** **I_x** **🔗** **🗨** **☰** **☰** **Format** ▾

Provide a description for the organisation.

Sector *

Select a sector for the organisation.

Logo

Provide a logo for the organisation. Extensions allowed: gif, png, jpg, jpeg. Maximum image size: 5 MB

Organisation type *

Details & Infos zum Unternehmen ausfüllen: Branche, Beschreibung des Unternehmens, etc.
hier besteht auch die Möglichkeit, ein Logo anzuhängen, etc.

I would like my account to remain accessible for other events, until I delete it myself.

(Otherwise it will be deleted after 12 weeks – please refer to the "[Privacy statement and specific conditions](#)")

I have read the [legal notice](#) and the [privacy statement and specific conditions](#) and agree to their terms and conditions. *

I would like to receive information on new and upcoming events

CREATE NEW ACCOUNT

Entsprechendes anklicken (ob man News möchte, etc.) - CREATE NEW ACCOUNT

Thank you for applying for an account.

Thank you for applying for an account. Your account is currently pending approval by the site administrator.

In the meantime, a welcome message with further instructions has been sent to your e-mail address.

If you did not get the message, please check your SPAM box.



Your registration at European Job Days is pending approval

European Job Days An: cornelia.sumerauer

15.07.2019 11:08

[Details ausblenden](#)

Von: "European Job Days" <info@europeanjobdays.eu>

An: <cornelia.sumerauer@ams.at>

Bitte Antwort an <info@europeanjobdays.eu>

Sicherheit: Zum Schutz der Privatsphäre wurde verhindert, dass Bilder von Remote-Sites heruntergeladen werden. [Bilder anzeigen](#)

Dear EURES Tirol Oberland,

thank you for your registration at European Job Days. Your application is currently pending approval by the event organisers. Once your account and event registration have been approved, you will receive another e-mail containing information about how to log in, set your password, and use the platform.

If you have any questions, visit the [Contact page](#) where you will be able to contact us via e-mail or speak to one of our team members via a live chat.

Kind regards,
The europeanjobdays.eu team

This is an automatically generated message, please do not reply. If you have any questions, you can contact us at helpdesk@europeanjobdays.eu

[Click here to unsubscribe from our notifications.](#) (Please note that you must be logged in to do this.)

Bestätigung per eMail – nun kommt es zur Überprüfung der Angaben;

Sobald der Betrieb/das Unternehmen überprüft + bestätigt wurden – erhält man erneut ein eMail mit Zugangsdaten



Account details for EURES Tirol Oberland at EURES - European Job Days (approved)
European Job Days An: cornelia.sumerauer

Von: "European Job Days" <info@europeanjobdays.eu>
An: <cornelia.sumerauer@ams.at>

Bitte Antwort an <info@europeanjobdays.eu>

Sicherheit: Zum Schutz der Privatsphäre wurde verhindert, dass Bilder von Remote-Sites heruntergeladen werden. [Bilder anzeigen](#)

Dear EURES Tirol Oberland,

your account at EURES - European Job Days has been activated.

You may now log in by clicking this link or copying and pasting it into your browser:

<https://www.europeanjobdays.eu/en/user/reset/83227/1563256512/zZmnP79hJT...>

This link can only be used once to log in and will lead you to a page where your own password can be set.

After setting your own password, you will be able to log in at <https://www.europeanjobdays.eu/de/user> in the future by using:

username: EURES Tirol Oberland
password: Your password

You can use your account to perform the following actions:

- Create a company page by adding a logo, description, link to website, video, contact information etc.
- Upload the jobs you are offering during the event. This is essential for meeting candidates who match your requirements. If your jobs are published through a national Public Emp. automatically imported by using the job's reference number.
- Define your availability/specific timeslots for interviews.
- Browse through candidates' CVs who have applied for your jobs. A matching score will automatically be calculated for you and will help you find the best profiles. You can also them by using various criteria.
- Invite candidates for an interview (on-site at your booth or on-line via video-chat).
- If you wish, you can also benefit from the EURES Advisers service to make a pre-selection of the candidates and organise interviews for you!
- Before the event starts, you will receive your final interview schedule.
- If you have chosen to participate on-line, you will receive instructions a week before the event. This will help you access the on-line chat system.

Bestätigung der Registrierung für den EOJD per eMail.

Per **Link** gelangt man zur EOJD Homepage und kann das Passwort abändern

Home PARTNER SITES: EURES European Solidarity Corps English Search by phrase

Home Events Exhibitors Jobs Log in Register

Create your password and update your account

This is a one-time login for *EURES Tirol Oberland* and will expire on *19 July 2019 - 7:55am*.

Click on this button to log in to the site and change your password.

This login can be used only once.

LOG IN

Klick auf **Log in** – Verlinkung, um das Passwort abzuändern

Passwort eingeben und die Möglichkeit weitere Details zu bearbeiten/abzuändern – **SAVE** klicken, um Änderungen zu speichern

Erfolgreiche Passwortheingabe bzw. Änderungen.
 Events, bei denen man sich registriert hat, werden hier angeführt bzw. aufgelistet

EOJD – Website

Für Betrieb/Unternehmen Voraussetzung:

-Login/Registrierung auf EOJD Website

-Timeslots für Jobinterviews online(für online Event, damit sich Bewerber_innen einbuchen können)

Einstieg auf Website: <https://www.europeanjobdays.eu/de/>

LOGIN – Zugangsdaten eingeben

Home PARTNER SITES: EURES European Solidarity Corps English Search by phrase

Home Events Exhibitors Jobs Register Log in

Log in

Username or e-mail address *

You may login with either your assigned username or your e-mail address.

Password *

The password field is case sensitive.

[Forgot your password?](#)

Don't have an account? [Register here](#)

LOG IN

DASHBOARD – diese Ansicht ist immer ersichtlich, wenn:

Klick auf **Exhibitor** – Dropdown-Feld öffnet sich - Dashboard

Home Events Exhibitors Jobs Exhibitor testing_exhibitor

Exhibitor dashboard

My panel

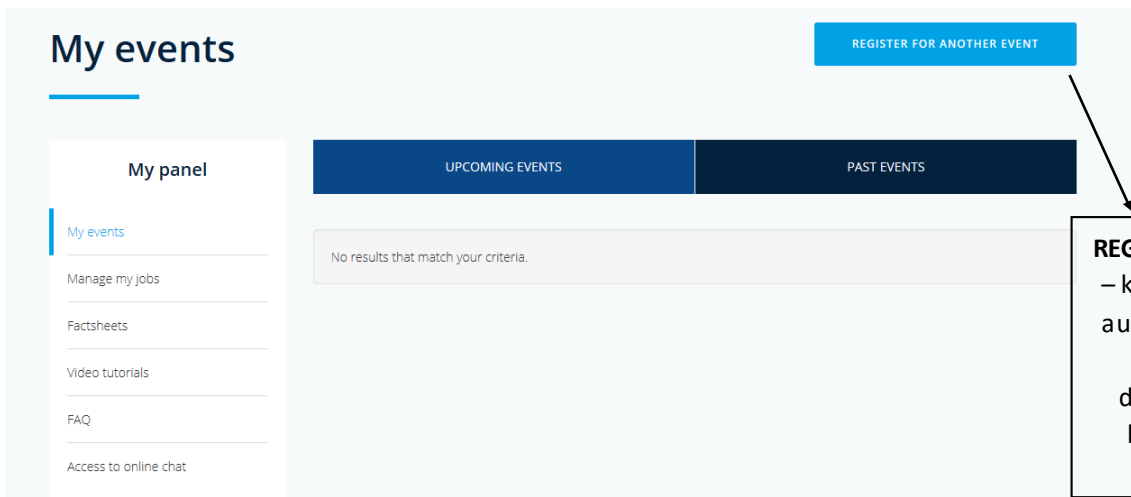
- My events
- Manage my jobs
- Factsheets
- Video tutorials
- FAQ

My upcoming events

No results that match your criteria.

Exhibitor testing_exhibitor

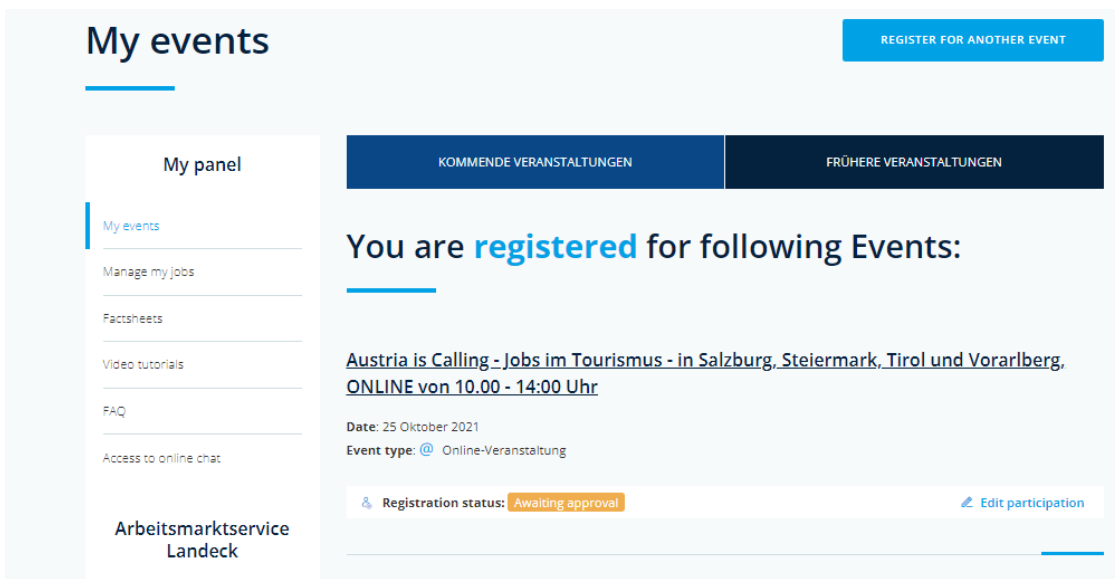
- Dashboard
- Edit my account
- Profile settings
- Log out



REGISTER FOR AN OTHER EVENT
 – kann man sich für alle bereits aufgelisteten Events anmelden bzw. einsehen, welche demnächst erscheinen bzw. bereits online gestellt sind

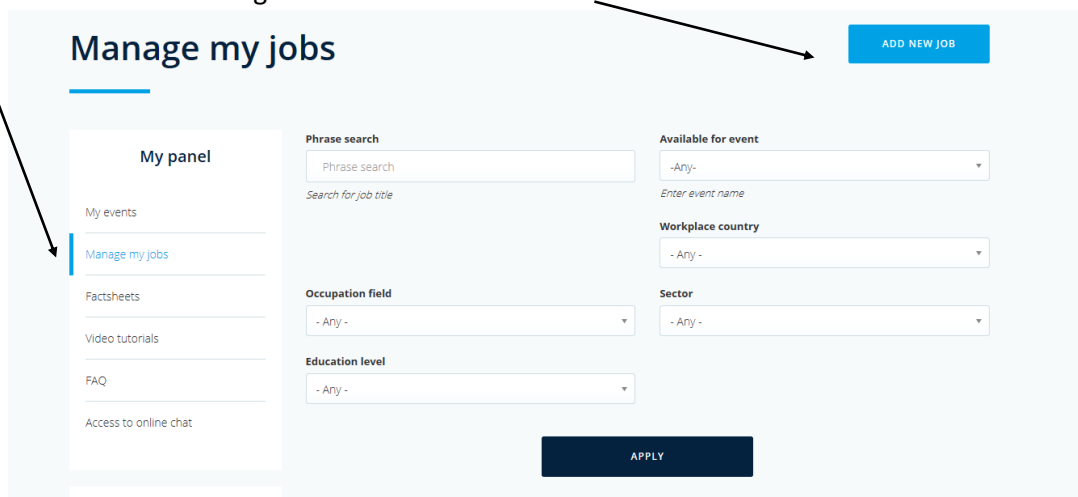
Hier ist dann der EOJD Bsp. für Österreich (Austria is calling – Hospitality and Tourism) ersichtlich – sobald man sich dafür angemeldet hat

Die Event-Veranstalter_innen schalten dann in der Regel innerhalb von 1-2 Werktagen, das Unternehmen für das Event frei;



Manage my jobs

- Entweder selbst Jobs eingeben unter **ADD NEW JOB**



Neues Fenster öffnet sich:

Basic information

Job title *

Available for event *

Select an event for the job offer from the autocomplete menu.

Date of expiry *

E.g., 15 Jul 2019

Description *

B I U | **☰** | **I_x** | **🔗** | **🔊** | **☰** | **☰** | **Format** ▾

-> Infos, Beschreibung, Details, Bewerbungsmöglichkeiten, etc. eintippen

ODER

per **URL Code (vom EURES Portal)** einspielen lassen

Dashboard - **Manage my jobs** **ADD NEW JOB** (wie zuvor)

➔ **URL Code** bei Feld **Job reference** eingeben und **IMPORT** klicken

Import from the EURES portal

If you have already registered a job vacancy on the EURES Portal, you can now import it here. To do so, simply go to the job vacancy page and copy the unique job reference from the web address (see the screenshot below). Subsequently, paste it into the field "job reference" below.

Job reference

IMPORT

Dashboard – Video Tutorials

➔ Hilfestellung per Video, wie man Jobs hinterlegt, Timeslots setzt, etc.

Video tutorials

My panel

- My events
- Manage my jobs
- Factsheets
- Video tutorials**
- FAQ
- Access to online chat

EURES Tirol Oberland

- Set interview timeslots
- job applications / Interviews
- View my organisation
- Edit my organisation

Schlüsselbegriffe eingeben

Schlüsselbegriffe eingeben

BEWERBEN

Event registration for exhibitors

Account registration for exhibitors

Interview scheduler for exhibitors

Creating a job offer

Edit my organisation

Hier kann man sämtliche Details/Infos zur Organisation/Betrieb hinterlegen;
Ebenfalls Logo, Video, Website URL, etc. können hinterlegt werden

my events

- Manage my jobs
- Factsheets
- Video tutorials
- FAQ
- Access to online chat

WAAT Ltd

- Set interview timeslots
- job applications / Interviews
- View my organisation
- Edit my organisation**
- My organisation events
- Manage organisation info

Company name *

WAAT Ltd

Organisation description *(Edit summary)

B I U [Rich text editor icons] **Format**

We are a contractor of the European Commission

[Switch to plain text editor](#)

Provide a description for the organisation.

Organisation type *

Company

Select a type for the organisation.

Logo

waat.png (6.89 KB) **REMOVE**

Provide a logo for the organisation.

Manage my organisation jobs

Hier können Jobs (die man zuvor eingetippt/hinterlegt hat) bearbeitet bzw. gelöscht werden

My panel

- My events
- Manage my jobs
- Factsheets
- Video tutorials
- FAQ
- Access to online chat

WAAT Ltd

- Set interview timeslots
- Job applications / Interviews
- View my organisation
- Edit my organisation

Phrase search

Phrase search

Search for job title

Available for event

-Any-

Enter event name

Workplace country

- Any -

Occupation field

- Any -

Sector

- Any -

Education level

- Any -

APPLY

Teacher

Available for event: EJD training for EURES staff in Prague

Edit Delete

Timeslots für Interview setzen

My panel

- My events
- Manage my jobs
- Factsheets
- Video tutorials
- FAQ
- Access to online chat

Arbeitsmarktservice Landeck

- Set interview timeslots
- Job applications / Interviews
- View my organisation
- Edit my organisation

My upcoming events

Austria is Calling - jobs in hospitality and tourism in Salzburg, Styria, Tyrol, Vorarlberg - Event from 10:00 - 14:00) - ONLINE

Date: 25 October 2021

Event type: @ Online event

Registration status: Confirmed

Set interview timeslots

My panel

- My events
- Manage my jobs
- Factsheets
- Video tutorials
- FAQ
- Access to online chat

Arbeitsmarktservice Landeck

- Set interview timeslots**
- Job applications / Interviews
- View my organisation
- Edit my organisation

Video tutorial

Watch this video tutorial to learn more about how to set up the interview agenda for exhibitors on the European Job Days platform.

WATCH A VIDEO

JOB APPLICATIONS | **TIMESLOTS**

Austria is Calling - Jobs im Tourismus - in Salzburg, Steiermark, Tirol und Vorarlberg, ONLINE von 10.00 - 14:00 Uhr

Vienna, Austria

Available timeslot(s)	09 ⁰⁰ -09 ³⁰	09 ³⁰ -10 ⁰⁰	10 ⁰⁰ -10 ³⁰	10 ³⁰ -11 ⁰⁰	11 ⁰⁰ -11 ³⁰	11 ³⁰ -12 ⁰⁰	12 ⁰⁰ -12 ³⁰
25.10.2021	n/a	n/a	ONLINE	ONLINE	ONLINE	ONLINE	

EDIT TIMESLOTS

Klick auf **EDIT TIMESLOTS**

-ein neues Fenster öffnet sich

- Hier die entsprechende Zeiten wählen, die man fix online ist, damit sich interessierte Bewerber_innen für ein Job-Interview einbuchen können;

Set timeslots

In order to mark your interview availability, select preferred timeslots from the list below. Depending on the event, you can mark...

The timeslots you are about to select are based on the time zone set in your user account settings (Europe/Paris) and may vary if...

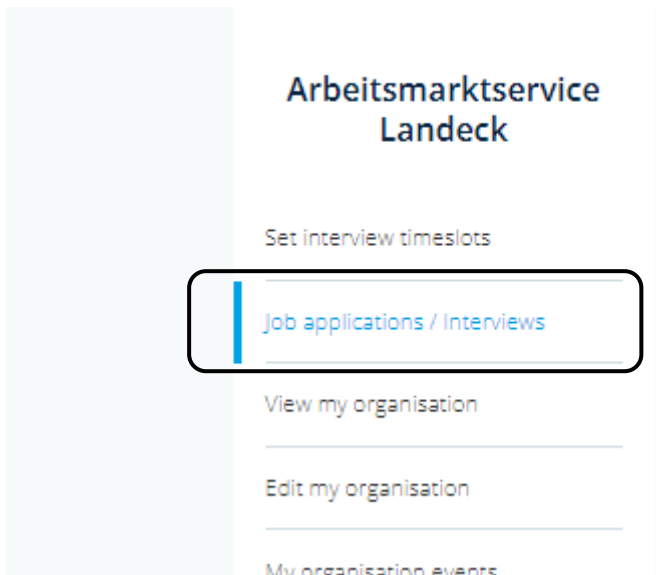
Available timeslot(s)	09 ⁰⁰ -09 ³⁰	09 ³⁰ -10 ⁰⁰	10 ⁰⁰ -10 ³⁰	10 ³⁰ -11 ⁰⁰	11 ⁰⁰ -11 ³⁰	11 ³⁰ -12 ⁰⁰
25.10.2021	n/a	n/a	ONLINE	ONLINE	ONLINE	ONLINE

-mit den Button **SAVE TIMESLOTS** die Auswahl bestätigen

CANCEL | **SAVE TIMESLOTS**

Job applications /Interview

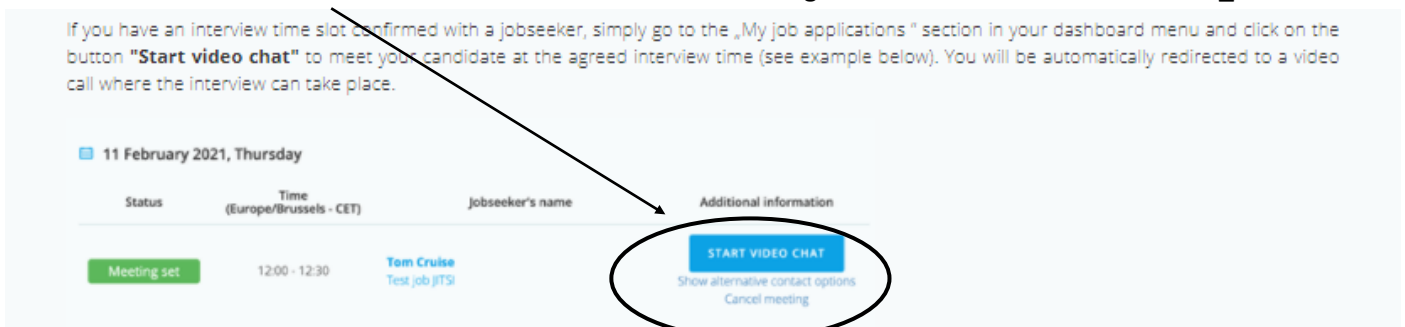
- registrierte Bewerber_innen buchen sich auf freie Termine des Unternehmens ein
- > diese müssen jedoch noch vom Unternehmen bestätigt werden



Vorstellungsgespräche im Chat

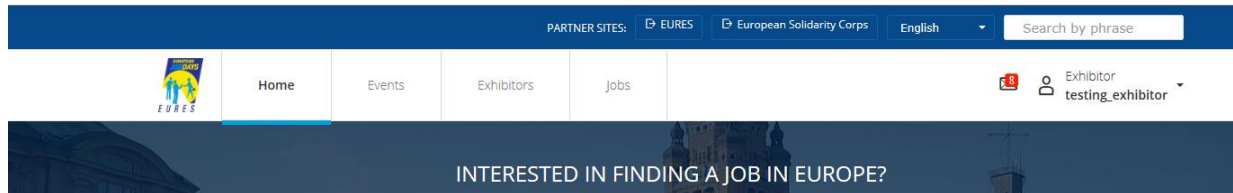
-MY JOB APPLICATIONS im Dashboard anklicken

-> **START Video Chat Button** anklicken und man kann über das integrierte Tool Jitsi mit den Bewerber_innen chatten



Ebenfalls gibt es die Möglichkeit über Skype zu chatten (falls vorhanden)

Allgemeine ANSICHT der EOJD Website bzw. Registerblätter



Registerblatt HOME

Info zur aktuellen EOJD Event / Startseite

Registerblatt EVENTS

Alle Events sind online aufgelistet (manche Events werden erst 1-2 Monate vor Termin online gestellt)

Registerblatt Exhibitors

Alle bereits registrierten Betriebe/Unternehmen, die am EOJD teilnehmen sind aufgelistet

Auf Klick auf die jeweiligen Unternehmen, kann man bereits die Infos/Unternehmensdarstellung, Videos, Jobs, etc. einsehen und bereits vorab Kontakt aufnehmen;

Registerblatt Jobs

Alle bereits hinterlegten Jobs sind hier ersichtlich

Personen, die sich bereits als arbeitssuchend beim EOJD Event registrieren, können bereits vorab Kontakt mit den Unternehmen herstellen;

Der_die Dienstgeber_in selbst, hat KEINE Einsicht, welche Bewerber_innen im Portal registriert sind für das EOJD Event;

Der erste Schritt wird IMMER vom Arbeitssuchenden gemacht;

Online chat access

Conducting online interviews

A new video conferencing tool, Jitsi, has been introduced to the European (Job) Days Platform in order to make the job interview process for jobseekers and exhibitors more straightforward and user-friendly.

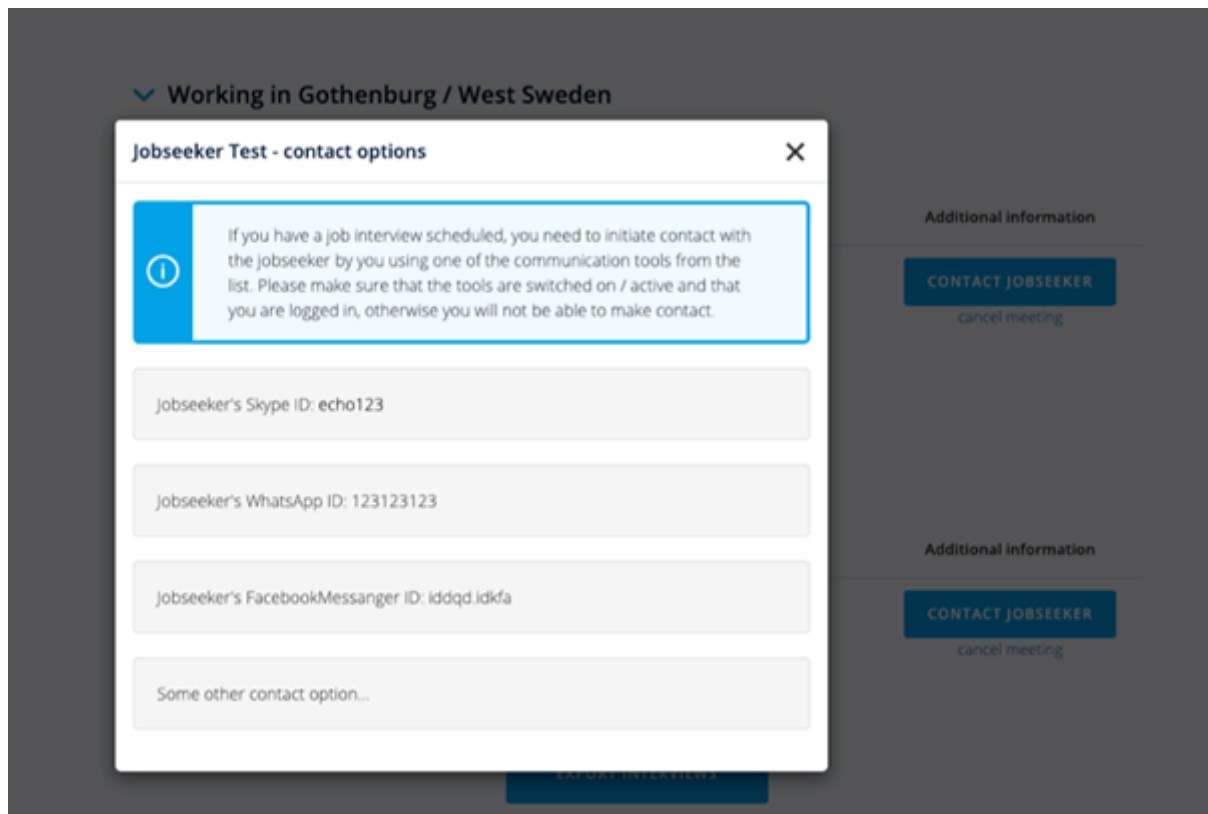
If you have an interview time slot confirmed with a jobseeker, simply go to the „My job applications “ section in your dashboard menu and click on the button **"Start video chat"** to meet your candidate at the agreed interview time (see example below). You will be automatically redirected to a video call where the interview can take place.



The screenshot shows a table with the following columns: Status, Time (Europe/Brussels - CET), Jobseeker's name, and Additional information. The date is 11 February 2021, Thursday. The status is 'Meeting set', the time is 12:00 - 12:30, and the jobseeker's name is Tom Cruise (Test job JITSi). A 'START VIDEO CHAT' button is visible, along with links for 'Show alternative contact options' and 'Cancel meeting'.

Status	Time (Europe/Brussels - CET)	Jobseeker's name	Additional information
Meeting set	12:00 - 12:30	Tom Cruise Test job JITSi	START VIDEO CHAT Show alternative contact options Cancel meeting

In addition, you will be able to browse all communication tools indicated by the jobseeker and **use them externally** to conduct an online interview with the candidate. To find this information, go to 'Job applications / Interviews' in your dashboard and click on the 'Show alternative contact options' button **during a live event** (see example below).



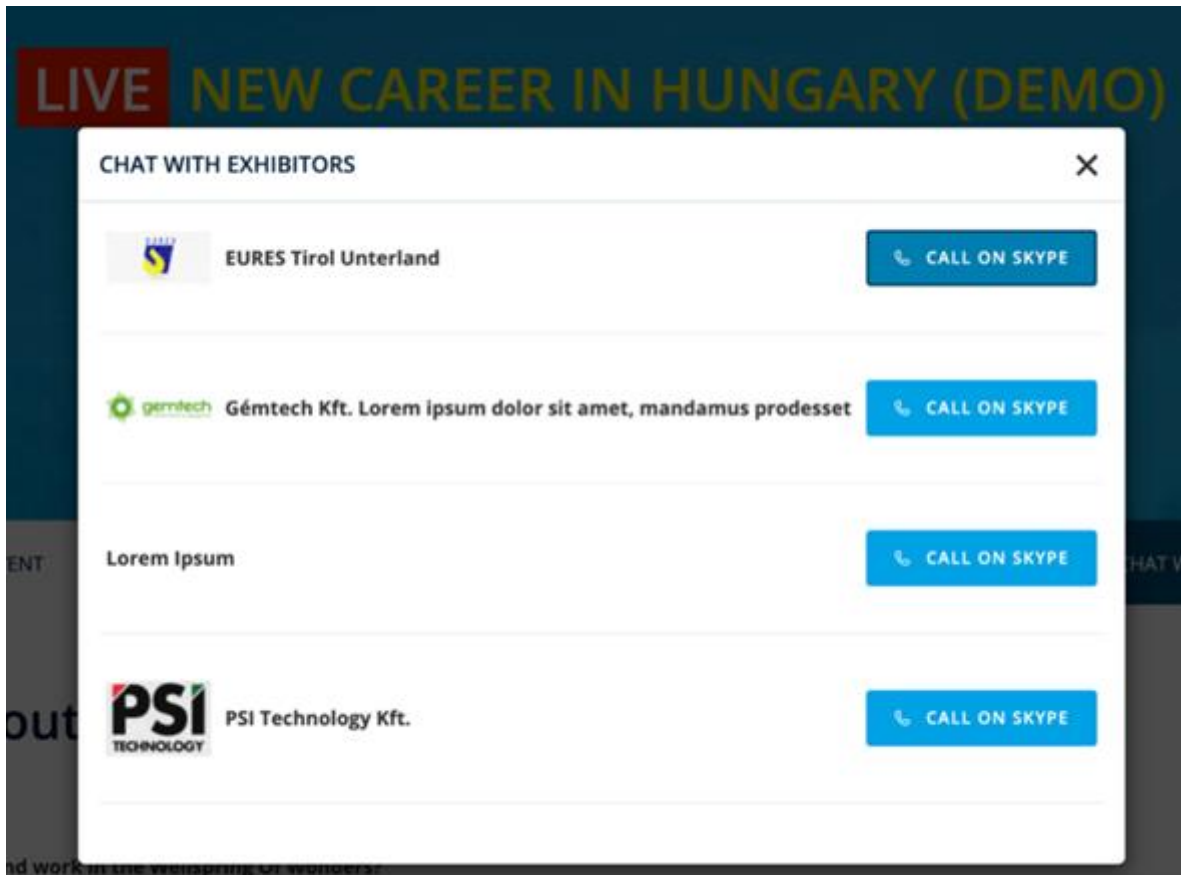
The screenshot shows a modal window titled 'Jobseeker Test - contact options'. It contains an information icon and a message: 'If you have a job interview scheduled, you need to initiate contact with the jobseeker by you using one of the communication tools from the list. Please make sure that the tools are switched on / active and that you are logged in, otherwise you will not be able to make contact.' Below the message are four input fields for contact options: 'jobseeker's Skype ID: echo123', 'jobseeker's WhatsApp ID: 123123123', 'jobseeker's FacebookMessenger ID: iddqd.idkfa', and 'Some other contact option...'. The modal is overlaid on a background showing a 'CONTACT JOBSEEKER' button and 'cancel meeting' text.

If necessary, the traditional e-mail and/or phone system can be used.

Participating in one-to-one chats

In order to participate in one-to-one chats and/or calls during a live online event, you need a valid Skype account (not Skype for Business!). You can provide your Skype ID when registering an E(O)JD account or later on when you go to 'Edit my organisation' in your Dashboard.

Once provided, your organisation's profile will be listed in the „Chat with exhibitors“ section **during a live event** (see example below).



It is important that you are logged in to your Skype account so that jobseekers can easily reach you.

Need some help?

If you require more assistance, you can contact the European (Online) Job Days helpdesk at helpdesk@europeanjobdays.eu.